



# LAND DIVISION APPLICATION PRELIMINARY OR FINAL SUBDIVISION PLAT

Date: \_\_\_\_\_ Quarter Section: \_\_\_\_\_ Ald. District: \_\_\_\_\_

Address(es) of subject parcel(s): \_\_\_\_\_

Reason for Subdivision: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

**Owner(s)' Name:**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Owner(s)' Representative/Buyer(s)/Other Contact Name:**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Surveyor's Name:**

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

<b>PRELIMINARY AND FINAL PLAT FEES:</b>	<b>AMOUNT:</b>	<b>PAYABLE TO:</b>
ENGINEER REVIEW	ESTIMATED REVIEW FEE will be charged for FINAL plat only	City of Milwaukee Treasurer
APPLICATION	\$300.00 (submit with both preliminary AND final plats)	City of Milwaukee Treasurer
PROCESSING (SUBMIT WITH FINAL PLAT ONLY)	\$ 50.00 for the first 50 lots, \$ .10 for each additional lot over 50	Milwaukee Co. Register of Deeds

**\*NOTE: FEES ARE NON-REFUNDABLE**

**FEES: PLATS (3 SEPARATE CHECKS ARE REQUIRED FOR THE FINAL PLAT)**

Submittal Requirements: Preliminary: 3- 11 x 17 copies & 4 full size copies, digital copy (PDF)  
Final: 1 original executed & stamped, 3 – 11 x 17 copies, & 3 full size copies, digital copy (PDF)

**60 DAY EXTENSION**

Chp. 236.11(2) The body or bodies having authority to approve plats shall approve or reject the final plat within 60 days of its submission, unless the time is extended by agreement with the subdivider. When the approving authority is a municipality and determines to approve the plat, it shall give at least 10 days' prior written notice of its intention to the clerk of any municipality whose boundaries are within 1,000 feet of any portion of such proposed plat but failure to give such notice shall not invalidate any such plat. If a plat is rejected, the reasons therefor shall be stated in the minutes of the meeting and a copy thereof or a written statement of the reasons supplied the subdivider. If the approving authority fails to act within 60 days and the time has not been extended by agreement and if no unsatisfied objections have been filed within that period, the plat shall be deemed approved, and, upon demand, a certificate to that effect shall be made on the face of the plat by the clerk of the authority which has failed to act. As the subdivider, I grant the City of Milwaukee an extension to this requirement and time extension, if necessary, in order for the attached Final Plat to be reviewed and approved by the City.

**PLEASE FILL OUT TO THE BEST OF YOUR KNOWLEDGE:**

<b>Results</b>	<b>Projected</b>
New jobs	
Retained jobs	
New housing units	
New commercial and/or industrial space (SF)	
Renovated commercial and/or industrial space	
Private investment	\$

\_\_\_\_\_  
Signature of Subdivider/ Applicant

\_\_\_\_\_  
Date

Return completed application and fees to: **Dept. of City Development**  
**Planning Administration**  
**809 N. Broadway, 2<sup>nd</sup> floor**  
**Milwaukee, WI 53202**  
**(414) 286-5726**  
[www.mkedcd.org/build](http://www.mkedcd.org/build)